

TENDER NO.PSPA/ADMN/TENDER-6/2020

**TENDER NOTICE FOR PROCUREMENT OF COMPUTER
STATIONERY/STATIONERY/JANITORIAL/PRINTING/OTHER ON FRAMEWORK
CONTRACT BASIS**

Punjab Social Protection Authority (PSPA) has been established through an Act of the provincial legislature (2015), for providing a comprehensive, efficient effective and inclusive social protection system to the poor and vulnerable people in Punjab.

PSPA intends to invite tenders from well reputed sole agent / distributors / contractors for procurement of computer stationery, stationery, janitorial, printing and other items for its office day to day use under framework contract basis as per PPRA rule 15. The procurement will be in accordance with PPRA Rules 2014, Clause 38(2), (a) under the heading "Single Stage Two Envelops Bidding Procedure. Bid security to be deposited through CDR/Pay Order/Demand Draft in favour of Punjab Social Protection Authority would be as follows:

Lot #	Items	Estimated Price (Rs.)	Bid Security(Rs.)
1	Computer Stationery	450,000	22,500
2	Stationery	400,000	20,000
3	Printing	350,000	17,500
4	Janitorial items	250,000	12,500
5	Other	250,000	12,500

Terms & Conditions:

1. The proposals of the Tender, complete in all aspects shall reach to the below given address on or before **20-11-2020 (till 11.00 am)** and shall be opened on same date at **12.00 noon** in presence of Procurement Committee and bidders or their authorized representatives.
2. Complete details are available in bidding document, which can be purchased from PSPA office on a formal request and cash payment of **Rs. 1,000/- (One Thousand Rupees Only)**. No tender document will be issued through postage or telegram.
3. The bidders are required to give their best and final prices (inclusive of all applicable Taxes & duties etc.), as negotiations are not allowed.
4. Taxes will be deducted as per applicable government rules. Bid Security, NTN and Sales Tax registration certificate and tender fee deposit slip must be provided with the Technical Bid.
5. Bids, which are incomplete, not sealed, not signed and / or not stamped, late or submitted by other than specified mode shall be rejected.
6. Bidding document is available on PSPA website (<http://pspa.punjab.gov.pk/tenders/all>) and PPRA website (<http://eproc.punjab.gov.pk/ActiveTenders.aspx>).
7. The interested bidders must fulfill all the requirements mentioned in bid document.
8. Conditional bids will not be entertained.
9. The Procuring Agency can reject the tender at any stage prior to the acceptance of a bid or proposal as per Rule 35 of the PPRA Rules 2014 amended till date.

Note: This Tender Notice will be published on PSPA & PPRA website.

(Mrs. Saba Zahid)
Deputy Director (Admin)
Punjab Social Protection Authority
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