

Tender Notice
Tender NO.PSPA/ADMN/TENDER-5/2017
External Audit Services for Financial Years 2013-15 & 2015-16
Punjab Social Protection Authority

The Punjab Social Protection Authority (PSPA) has been established to provide a comprehensive, efficient, effective and the inclusive social protection systems to the poor and the vulnerable in the Province. PSPA intends to conduct the first audit of its financial accounts and operations for the financial years 2014-15 & 2015-16 in accordance with the provisions of PSPA Act 2015, International Financial Reporting Standards (IFRS), International Standards of Auditing and other applicable regulations and standards. PSPA is seeking an external audit firm to conduct a comprehensive financial, performance, compliance and risks-based audit.

2. PSPA shall use "Quality and Cost Based Selection in terms of Rule 45 (3)" read with Rule 38 (2) (a) (single stage two envelope method) for selection of the auditor under Punjab Procurement Regulatory Authority (PPRA) Rules, 2014. The complete details are available in the Bidding Document, which can be purchased immediately after the advertisement from the office of General Manager (Administration), PSPA, 8-Ilyas Street, Faiz Road, Muslim Town Lahore, on a formal request and nonrefundable cash payment of Rs.500/- (Five Hundred Rupees only). Technical and financial proposals are solicited from Audit Firms in separate sealed envelopes incorporating information including but not limited to the following:

- i. Details of legal status.
- ii. Profile of the Firm.
- iii. Name, title, phone number, fax number and email of authorized representative.
- iv. Ranking as per State Bank of Pakistan. *Proof (If applicable).*
- v. Affiliation with the international audit firm. *Proof (If applicable).*
- vi. Declaration on stamp paper that the firm has never been blacklisted by any Government department/authority/agency/company.
- vii. The most recent satisfactory QCR rating of ICAP.
- viii. Taxpayer registration certificates (Income Tax and Sales Tax).
- ix. Partnership registration certificate (with ICAP and Registrar of Firms).
- x. Affidavit from the firm, to the effect, that all the documents, statements and information provided with the proposal is complete, true and correct in all aspects.
- xi. Proof of Audit Clients (Private & Public).
- xii. Profile of Audit Staff (CVs).
- xiii. Name and Address of Offices in Pakistan.
- xiv. Bank certificate of financial soundness.

3. All proposals must be delivered to PSPA Office addressed to the General Manager (Administration & Compliance) on or before 11:00 AM on **April 25, 2017**. If the last date of submission / day of opening of the bids falls on holiday the bids shall be opened on the next working day at the same time. pre bid clarification meeting will be held on **18th April 2017** to ensure completeness regarding submission of proposals. In this meeting interested bidders can ask for information regarding PSPA's functions and operations. PSPA reserves the right to reject or accept any or all documents or part thereof before acceptance of bid according to PPRA Rules, 2014. Documents received after due time, last date of submission and any other mode / addressed to any other person other than that stated in this RFP shall not be entertained. This Tender Notice has also been posted on PPRA Website <http://ppra.punjab.gov.pk>.


General Manager (Admn & Compliance)
Punjab Social Protection Authority
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